OFFICER DECISION RECORD

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| **Officer:**  Sarah Troman | **Date of Decision:**  |
| **Title/Reference: Woburn Road Open Space – Supply and installation of new play equipment****Delegated Decision Ref**: 22/09/NS |
| **Consultee Member (if applicable):** Not applicable |
| **Record of Decision:**That the Development Manager is given authority to commence a procurement exercise in line within the existing procurement guidelines to obtain a minimum of three quotes for the supply and installation of additional play equipment for 8 to 14 years of age outside of the existing toddlers play area and a toddlers roundabout within the toddlers play area. The Parks Development Officer will lead this project and has produced the relevant procurement documents such as the RFQ document to go out for quotations.Following the procurement process, that the Development manager is given authority to award the contract and instruct the Shared Legal Service to draft and finalise the necessary contract documentation with the selected contractor and to enter into any warranties and agreements that may reasonably be necessary to enable completion of the supply and installation works.  |
| **Legal Powers / Authority:** The Head of Neighbourhood Services has delegated authority within the Constitution as follows:3.01.17.1 To take all operational decisions in respect of the Council’s functions in respect of car parks, cemeteries and crematorium, fleet, trade waste, waste, transfer station, Hermitage Lane depot, parks and open spaces, street cleansing, town centre management and waste and recycling. |
| **Implications:**You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable  |
| **Finance:** The capital funding/budget for this project is £40,000 from S106 contributions (Ref 249 Pleasley Hill) |
| **HR:** Not applicable |
| **Climate Change:** No implications on the Council.  |
| **Data Protection:** Not applicable |
| **Human Rights:** The Human Rights Act 1998 is not engaged as an individual is not directly affected by the recommendation |
| **Equality and Diversity:** – It is considered that the proposed actions are fair and equitable in their content and are not discriminative on the grounds of equality and human rights. Elements of the new play provisions will include some inclusive play. |
| **In consultation with:**(Where applicable) | **Head of Paid Service:** Not applicable  |
| **Monitoring Officer:** No comments |
| **Section 151 Officer:** No comments |
| **Signature of Decision Taker:**(Please do not ‘pp’) | **Sarah Troman** |

Please send all decision for publication to: Democratic Services, at democraticservices@mansfield.gov.uk.

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at mpemberton@mansfield.gov.uk.